



Change of Occupancy Permit Application

Building Department

25 LaGrange Street
Newnan, GA 30263
Ph. 678-673-5413 Fax 770-254-2361
Email – permits@newnanga.gov



Building Address: _____
Number and Street Building Name if applicable

Owner Name and Contact _____
Owner Name Phone Number

Current Occupancy Assembly Business Educational Factory and Industrial High Hazard
Check all that apply Institutional Residential Mercantile Storage Utility and miscellaneous

Further Description: _____

Does this structure/space contain an automatic fire-extinguishing sprinkler system? Yes No

Total square footage of area: _____ Number of stories: _____

New Occupancy: Assembly Business Educational Factory and Industrial High Hazard
Check all that apply Institutional Residential Mercantile Storage Utility and miscellaneous

Further Description: _____

This Application must be signed by the owner of such building requesting an inspection and the inspection will only indicate whether or not the building can be occupied with the new occupancy without alterations. The building department cannot advise on alterations needed to bring the building into compliance for the new occupancy, this can only be done by a design professional. We can indicate why such building does not meet the standard for the new occupancy, if that is the case.

Printed name Owner Signature of Owner Date Signed

If the owner is not available to sign this application at the building department, they may have it notarized and hand delivered, mailed, faxed, or electronically submitted.

State of _____ County of _____

Owner signed the above on this day _____ of _____ 20_____.

Signature of Notary Public _____

SEAL

\$75.00 permit fee