

CITY OF NEWNAN BOARDS AND COMMISSIONS

BOARD OF ZONING APPEALS

NEWNAN CHRISTMAS COMMISSION

CONVENTION CENTER AUTHORITY

COWETA COUNTY BOARD OF HEALTH (*One City Appointment/Mayoral Appointment*)

CULTURAL ARTS COMMISSION

DEVELOPMENT AUTHORITY (NEWNAN)

DOWNTOWN DEVELOPMENT AUTHORITY

ETHICS COMMISSION

EXPLORE NEWNAN – COWETA, INC.

FARMER STREET CEMETERY COMMISSION

HOUSING AUTHORITY OF NEWNAN (HAN) (*Mayoral Appointments*)

KEEP NEWNAN BEAUTIFUL (KNB)

NEWNAN YOUTH ACTIVITIES COMMISSION

PARKS COMMISSION

PLANNING COMMISSION

RETIREMENT BOARD (*City Manager Appointments*)

TREE COMMISSION

URBAN REDEVELOPMENT AGENCY

WATER AND LIGHT COMMISSION

BOARD OF ZONING APPEALS

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning/Zoning Director

Meetings: First Tuesday of every month 10:00 am – Council Chambers/City Hall

Purpose: The Board of Zoning Appeals (BZA) hears and decides variances and special exceptions in all zoning districts within the City except the Planned Development and Mixed-Use districts. The Board also rules on administrative appeals where it is alleged that the staff in the administration, interpretation, or enforcement of the ordinance has made an error or misinterpretation. The BZA serves in a quasi-judicial capacity and their decisions are appealed to the Superior Court.

Member Qualifications: Reside in the City of Newnan and have so resided for a period not less than one (1) year; are registered to vote in the City of Newnan; and are chosen based on a perceived ability to represent the public interest.

CHRISTMAS COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Page Beckwith – Keep Newnan Beautiful Director

Meetings: Tentative Meeting Times - First Tuesday at 11:30 am 2nd Floor Conference Room at City Hall – Likely to begin meeting in the New Year around March/April

Purpose: The City of Newnan Christmas Commission was established for the purpose of planning and sponsoring Christmas holiday decorations throughout the City of Newnan.

Member Qualifications: Each member shall be a resident of the City or a business owner/operator of a business located in the City during his/her term of office.

CONVENTION CENTER AUTHORITY

Appointments By: Mayor and City Council

Term: 3 Years

City Liaison: Peyton Shelnutt – Director, Newnan Centre

Meetings: Quarterly –Third Thursday – Beginning February
Newnan Centre Boardroom 6:30 pm

Purpose: The General Assembly of Georgia, during the 1999 Legislative Session, adopted House Bill 559 creating the Newnan Convention Center Authority, signed by the Governor on April 9, 1999. The Newnan Convention Center Authority focuses on promoting tourism within Newnan/Coweta through various conventions, trade shows, social events, corporate events, weddings, and more. The Newnan Centre, is owned by the City of Newnan and operated by the Newnan Convention Center Authority, composed of 7 city council appointed positions. Within the Authority, a Chairman, a Vice-Chairman, a Secretary, and a Treasurer serve to oversee the duties and responsibilities of the day-to-day operations of the Centre.

Member Qualifications: Shall be residents of the City of Newnan and able to carry out duties and responsibilities and cause authority to excise its powers and prerogatives in accordance with the terms and provisions of the aforesaid Law as it exists.

COWETA COUNTY BOARD OF HEALTH

Appointments By: Governing authority of the largest municipality in the County

Term: 4 Years

Staff Liaison: None – Coweta County Board –**Meetings:** The Coweta County board of Health meets at the Coweta County Health Department at 3:30 pm at 70 Hospital Road, Newnan GA – The Third Tuesday of every other month beginning with first meeting in January

Purpose: County Board of Health created by House Bill 1068 in 1984 – This is a Coweta County board and the City of Newnan as the largest municipality in the County is required by law to make this appointment to the board.

Web Address: <http://www.district4health.org/board-of-health-meetings/coweta-county-board-of-health/>

Member Qualifications: Person interested in promoting public health who is a consumer or a nurse licensed under Chapter 26 of Title 43 – An RN has previously been chosen to serve.

CULTURAL ARTS COMMISSION (NCAC)
(Formerly Ayrshire Fiddle Orchestra Committee)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Katie Mosley – Leisure Services Director

Meetings: First Wednesday of every month at noon – 2nd Floor Conference Room City Hall

Purpose: There is hereby created a commission for the purpose of planning, sponsoring and coordinating appropriate cultural events in the City

Member Qualifications: Each member shall be a resident or business owner/operator of the city or the county during his/her term of office.

DEVELOPMENT AUTHORITY OF NEWNAN (1999)

Appointments By: Mayor and City Council

Term: 4 Years

Staff Liaison: Hasco Craver – Assistant City Manager

Meetings: As needed – Council Chambers – City Hall

Purpose: Resolution adopted creating the City's Development Authority under Georgia Law Title 36

Member Qualifications: All members must be taxpayers residing in the municipal corporation (within City Limits) GA O.C.G.A. §36-62-5 – Training on development and redevelopment programs §36-62A-21 is required for all members.

DOWNTOWN DEVELOPMENT AUTHORITY

Appointments By: Mayor and City Council

Term: 4 Years

Staff Liaison: Abigail Strickland – Main Street Manager

Meetings: 2nd Wednesday 8:00 am – Council Chambers/City Hall

Purpose: The Newnan DDA focuses on the revitalization and redevelopment of the downtown district. The DDA also serves as the Board of Directors for the Main Street Newnan Program. Main Street Newnan’s vision is developing and maintaining a healthy, viable downtown commercial district symbolic of community caring, and the high quality of life available to residents and visitors alike.

Member Qualifications: Taxpayers residing in the municipal for which the authority is created; Owners or operators of businesses located within the downtown development area and who shall be taxpayers residing in the county in which is located the municipal corporation for which the authority is created; or persons having a combination of the qualifications specified O.C.G.A. §36-42-7(a)1 - Training on development and redevelopment programs §36-62A-21 is required for all members.

ETHICS COMMISSION

Appointments By: Mayor and City Council members shall each delegate two qualified citizens to provide a pool of 14 individuals

Term: 2 Years

Staff Liaison: NONE

Meetings: Will only take place in the event a “Board of Ethics” is appointed to review specific complaint - Excerpt from 2015 Resolution:

NOW, THEREFORE, BE IT RESOLVED by the governing authority of the City of Newnan, Georgia, that as a group and as individuals, the governing authority subscribes to the following ethics principles and pledges to conduct its affairs accordingly.

Serve Others, Not Ourselves / Use Resources with Efficiency and Economy / Treat All People Fairly / Use the Power of Our Position for the Well Being Of Our Constituents / Create an Environment of Honesty, Openness and Integrity

Purpose: Individuals consent to serve as a member of board of ethics and who will be available for a period of two years to be called upon to serve in the event a board of ethics is appointed, the mayor and council at the first public meeting after such determination, shall draw names randomly from the listing of qualified citizens until the specified five members of the board of ethics have been appointed

Member Qualifications: Each member shall have been a resident of the city for at least one year immediately preceding the date of taking office and shall remain a resident of the city while serving as a member of the board of ethics. No person shall serve as a member of the board of ethics if the person has or has had within the preceding one-year period any interest in any contract, transaction, or official action of the city.

EXPLORE NEWNAN – COWETA, INC.

Appointments By: Board of Directors (other than standing appointments)

Term: 3 years

Staff Liaison: Cleatus Phillips, City Manager

Meetings: Determined by Board of Directors

Purpose: The organization shall serve as a Destination Marketing Organization. Operated exclusively for the development of tourism through the attraction of visitors to Newnan and Coweta County, Georgia, to be done with encouragement, solicitation, promotion, procurement and servicing of conferences, seminars, special events etc. To help foster better understanding of the importance of the convention and visitor's industry to the local economy.

Member Qualifications: The Board of Directors shall consist of 9 members to include, 2 standing appointments from the City of Newnan and Coweta County, one member elected by City Council, one member elected by Coweta County Commissioners, 4 members who serve as owner or senior management of a hotel or other tourism related business entity in Newnan or Coweta County and one member from the Newnan Coweta Chamber of Commerce.

FARMER STREET CEMETERY COMMISSION

Appointments By: Mayor and City Council and one appointment each from Tree Commission and Parks Commission

Term: 3 years

Staff Liaison: Hasco Craver - Assistant City Manager

Meetings: First Monday of Each Month – Council Chambers, City Hall

Purpose: There is hereby created a commission to be known and designated as the City of Newnan Farmer Street Cemetery Commission for the purposes of planning the protection, preservation, promotion, maintenance and improvement of the above-named cemetery.

Member Qualifications: Each member shall be a resident of Coweta County during his or her term of office.

HOUSING AUTHORITY OF NEWNAN (HAN)

(January 2, 1950)

Appointments By: Mayor

Term: 5 Years

Executive Director: Sandra Strozier (not appointed volunteer)

Meetings: Scheduled by committee

Purpose: “In each city and in each county of the state there is created a public body corporate and politic to be known as the "housing authority" of the city or county; provided, however, that such authority shall not transact any business or exercise its powers under this article until or unless the governing body of the city or the county, as the case may be, by proper resolution shall declare at any time hereafter that there is need for an authority to function in such city or county.” – Georgia State Law: O.C.G.A. § 8-3-4

Member Qualifications: These are Mayoral appointments with qualifications outlined under Georgia State Law: O.C.G.A. § 8-3-50

KEEP NEWNAN BEAUTIFUL

(formerly named Clean Commission)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Page Beckwith – Keep Newnan Beautiful Director

Meetings: Fourth Thursday each month 12:00 pm – 2nd Floor Conference Room/City Hall

Purpose: Keep Newnan beautiful commission was created to educate, motivate, and empower the residents of Newnan to take greater responsibility for improving the local community environment through litter prevention, beautification, environmental education, and waste reduction.

Member Qualifications: Each member shall be a resident of the City during his or her term.

NEWNAN YOUTH ACTIVITIES COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush – Landscape Architect

Meetings: Third Tuesday 5:30 pm Council Chambers – City Hall

Purpose: Created for the purpose of planning and coordinating appropriate teenage programs, activities and events for the Newnan Youth Council. Provides oversight for the Newnan Youth Council.

Member Qualifications: Each member shall be a resident of the City of Newnan or a resident of Coweta County that has professional or substantial volunteer experience with teenagers.

PARKS COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Mike Furbush – Landscape Architect

Meetings: First Wednesday 9:00 am – 2nd Floor Conference Room/City Hall
(*Commission actually only meets when there is business to address – 2 to 3 times per year*)

Purpose: Created for the purpose of planning the development and recommending placement of the improvements and structures in the City's public parks.

Member Qualifications: Each member shall be a citizen in the City of Newnan.

PLANNING COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning & Zoning Director

Meetings: 2nd Tuesday each month- 7:00 pm – Council Chambers City Hall

Purpose: The Planning Commission primarily serves as a recommending board for annexations, rezoning's and Zoning Ordinance text amendments. They also function in a quasi-judicial capacity for variance and special exception requests located in the Planned Development and Mixed-Use districts. The commission reviews and approves Certificates of Appropriateness for new home construction in the residential historic districts and for new construction and exterior renovation projects in the downtown historic district. They also hear requests for the use of exterior materials that are outside the requirements of the Quality Development Corridor Overlay and reviews master sign plan packages for planned commercial centers.

Member Qualifications: Reside in the City of Newnan and have so resided for a period not less than one (1) year; are registered to vote in the City of Newnan; and are chosen based on a perceived ability to represent the public interest.

RETIREMENT BOARD

(June 1972 presiding Mayor reported a Pension Board must be appointed-three employees were appointed/Established prior to GMA handling City Retirement Plan)

Appointments By: City Manager/**Term:** 3 Years/**Meetings:** As needed/**Staff Liaison:** N/A

Purpose: Review any requests employees have made to the board – In the event appropriate City Manager may recommend a study regarding requests. **Member Qualifications:** Each member shall be a City employee

TREE COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years / **Staff Liaison:** Mike Furbush – Landscape Architect

Meetings: Second Tuesday 10:00 am – 11:00 am – 2nd Floor Conference Room/City Hall

Purpose: Created for the purposes of regulating the planting, maintenance and removal of trees in the City parks and public grounds.

Member Qualifications: Each member shall be a resident of the City.

URBAN REDEVELOPMENT AGENCY (NURA)

Appointments By: Mayor and City Council

Term: 3 Years

Staff Liaison: Tracy Dunnavant – Planning & Zoning Director

Meetings: Third Thursday each month – 6:00 PM – Council Chambers/City Hall

Purpose: The purpose of the Urban Redevelopment Agency is to implement and regulate the components of the City's Urban Redevelopment Plan (URP). The agency administers housing grants, implements redevelopment projects and promotes activities that are geared toward rehabilitating the neighborhoods located within the URP's defined boundaries.

Member Qualifications: Each member shall be a resident of the City. Each councilmember shall appoint one member and the Mayor may have three appointments but two Mayoral appointments must also serve on the Newnan Housing Authority – Ordinance – Sec. 16-62 – Composition; terms

WATER AND LIGHT COMMISSION

Appointments By: Mayor and City Council

Term: 3 Years

City Liaison: Mary Bajalcaliev – Newnan Utilities

Meetings: Newnan Utilities

Purpose: Shall have complete control and management of the water, sewerage and light works of the City – duty to take charge of the water, sewerage and light works of the City and to manage and control them for the best interest of the City and the citizens thereof.

Member Qualifications: No person holding a commission as an officer of the City shall be eligible to election as a water, sewerage and light commissioner. Must be appropriately trained/qualified for the commissioner position.