

CITY OF NEWNAN, GEORGIA



Application Form

For

Plat Review

January 2025



NEWNAN
GEORGIA

CITY OF NEWNAN, GEORGIA

25 LaGrange Street
Newnan, Georgia 30263
770-254-2354

PLAT REVIEW APPLICATION

Name of Applicant _____

Address of Applicant _____

Telephone _____ Email: _____

Property Owner (Use back if multiple names) _____

Mailing Address _____

Telephone _____

Address or Description of Property Involved: _____

– Preliminary Plat – Final Plat-Major Subdivision – Minor Final Plat

Original Tract Deed Book and Page Number _____

Number of Acres in Development _____

Number of Lots Created _____

Zoning Classification _____

The following items are to be submitted along with this application:

- Plats as required by Section 10 of the *City of Newnan Subdivision Regulations*.
- One paper copy no larger than 36" x 24"
- One digital copy in pdf format.
- A review fee payable to the *City of Newnan*, of which no part is refundable to the applicant. (See Fee Schedule Attached)

I (We) do hereby certify the information provided herein is both complete and accurate to the best of my (our) knowledge, and I (we) understand any inaccuracies may be considered just cause for invalidation of this application and any action taken on this application.

Property Owner's name (please print)

Signature of Property Owner

FOR OFFICIAL USE ONLY

DATE OF FILING: _____ APPROVAL DATE: _____

REVIEW FEE: _____

**CITY OF NEWNAN
SUBDIVISION
FEE SCHEDULE**

Submission of Subdivision Preliminary Plat	\$2.00 per lot/Minimum \$250.00
Final Subdivision Plat – Major (with street acceptance).....	\$200.00
Minor Final Plat.....	\$75.00

Effective February 22, 2022, preliminary plats require the submission of Preliminary Tree Management Plan. This plan shall show the existing location and general tree canopy and shall also specify which areas are proposed to be conserved and/or replanted. If no trees exist on the site, then no such plan is required.

The plat application and plat may be submitted to City in digital format (pdf) by Email to planning@newnanga.gov

The review fee may be paid online, through the City’s website www.newnanga.gov

FINAL PLAT REQUIREMENTS UPON COMPLETION OF REVIEW

All plats must be filed electronically with the Coweta County Superior Court Clerk’s office. Applicants are responsible for paying all of the appropriate online filing fees.

For Street Acceptance – Applicant is responsible for recording and paying fees to record all of the appropriate legal paperwork required by the City of Newnan with the Coweta County Superior Court Clerk’s office. Copies of the legal documents are to be returned to the City of Newnan after they have been recorded.

Stormwater Facility Maintenance Agreement (If Required): Applicant is responsible for recording this document with the Coweta County Superior Court Clerk and providing a copy of the recorded document to the City of Newnan.

After the plat has been properly recorded, the applicant is to provide the City of Newnan with the following:

2 digital copies: 1. One with the required signatures and Superior Court Clerk’s recording stamp in pdf format and 2. A non-recorded copy in AutoCAD format.