

SIDEWALK/DRIVEWAY PERMIT APPLICATION

Engineering Department

678-673-5492 | djohnson@cityofnewnan.org

www.cityofnewnan.org

Please complete this form if you are proposing to install or replace a sidewalk or driveway apron on the public right of way. You can email the completed application along with your current business license to the Permit Technician to expedite the permit process pstrickland@cityofnewnan.org

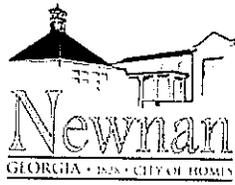
Please note sidewalk/driveway permits must also be accompanied by a sketch plan for approval.

ADDRESS OF WORK:	
DESCRIPTION OF WORK:	
CONTRACTOR NAME:	
ADDRESS:	
PHONE:	EMAIL:

I hereby certify that I have read and examined this application and know the same to be true and correct and that all provisions of federal, state, and local law and ordinances governing this type of work will be complied with whether specified herein or not.

Print and Sign _____ Date _____

SEE BACK SIDE OF THIS APPLICATION FOR SIDEWALK/DRIVEWAY PLAN SUBMITTAL REQUIREMENTS



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ELEMENTS REQUIRED SKETCH PLAN FOR SIDEWALK/DRIVEWAY PERMIT

1. North arrow, lot number and address, plat reference. A good base map to use is the plat or an aerial print out from Cowetatax.com
2. Width and location of any adjoining street right-of-ways and property lines
3. Outlines of existing and proposed buildings and structures on the site indicating ground floor area (footprint).
4. Storm Drains and Utility easements (label the utility and width of easement)
5. Location of proposed driveway or sidewalk work including any sections existing that will be removed and replaced.
6. Distance of driveway from intersection (min 50').
7. Distance of driveway from property line (4' min except in cul-de-sac)
8. Width of driveway at the right of way (max 18')
9. Width of curb cut (max 24' for residential)
10. Width of sidewalk (preferred 5' min but can match existing)
11. Cross slope of sidewalk (max 2%)
12. Any areas of decorative concrete proposed on right of way
13. If you are in an area with existing streetscape design you will need to match the streetscape design for brick and concrete color.