



## PARKING LOT PERMIT APPLICATION

Engineering Department  
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A parking lot permit only applies to minor parking lot work include restriping, resealing, repaving without adding impervious surface or changing any traffic flow and parking configuration.

ADDRESS OF WORK:	
DESCRIPTION/PLAN OF WORK (Re-sealing, Re-striping, Milling and Paving, not adding any impervious or changing any parking lot configuration except to improve ADA access Please email or print a sketch plan on a plat or aerial photo with sufficient detail, dimensions, and description showing the proposed work to be performed including a description of the striping type, striping color MUST BE ALL WHITE, and layout.)	
CONTRACTOR NAME:	
ADDRESS:	
PHONE:	EMAIL:
TOTAL REGULAR SPACES:	TOTAL HANDICAP SPACES:
<b>REQUIRED QUESTIONS TO BE ANSWERED BEFORE A PARKING LOT PERMIT CAN BE ISSUED</b>	
<p><u>Are you changing the configuration of traffic flow or adding impervious surface? <b>Yes or No</b></u></p> <p>If you answer yes to this question a parking lot permit is not warranted, instead a land disturbance and site prep permit will be required. If the proposed changes are deemed major due to the change in configuration of the traffic flow the impact of removing spaces and/or adding impervious surface you will be required to submit full civil drawings for review. If you adding or replacing 5,000 square feet of impervious surface storm water regulations will be triggered and detention and water quality will be required at which point hydrology reports are also required. Submit 5 sets of detail civil drawing and necessary reports for review. The typical time for plan review is typically 2 weeks and a plan review fee will apply.</p>	
<p><u>Are you removing any landscape islands or trees? <b>Yes or No</b></u></p> <p>If you are affecting trees and/or landscape strips then a landscape plan and tree protection plan will also be required. Contact Mike Furbush, City Landscape Architect, for details. 770-253-8433 x 226</p>	

*I hereby certify that I have read and examined this application and know the same to be true and correct and that all provisions of federal, state, and local law and ordinances governing this type of work will be complied with whether specified herein or not.*

*Print and Sign*

*Date*