



# FENCE PERMIT APPLICATION

**City of Newnan**  
25 Lagrange Street  
Newnan, GA 30263  
Ph. 678-673-5413 Fax: 770-254-2361  
Email: [permits@newnanga.gov](mailto:permits@newnanga.gov)

Date: \_\_\_\_\_

## **Job Site Information**

Select One:

Residential  Commercial  Other

Project Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

Owner's Address (if different than location address): \_\_\_\_\_

\_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

## **Contractor Information**

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Phone No.: \_\_\_\_\_ Email: \_\_\_\_\_

Copy of recent business license attached to this form: ( ) Yes ( ) No-on file with Building Dept.

Fence Material: \_\_\_\_\_ Linear Footage of Fence: \_\_\_\_\_

Project Cost (Labor & Material): \_\_\_\_\_

**A site plan/survey depicting the proposed fence location is required for all fence permit applications. The applicant/owner acknowledges that they are responsible for properly locating the property lines; locating pins or surveying property. If a permit to construct a fence is issued by the City, applicant/owner acknowledges that the City of Newnan accepts no responsibility for the accuracy of the site plan/survey.**

**Will this fence be used as a required swimming pool barrier: ( ) Yes ( ) No – Pool barrier requirements are found in Appendix G of the International Residential Code, or Section 305 of the International Swimming Pool and Spa Code. If you are unsure of the requirements, please inquire with the Building Department.**

All fences must conform to Article 3, Section 3-6 which includes, but is not limited to:

- Maximum height is 6 feet in rear and side yards and 3 feet in front yards.
- All fences must have their finished face directed towards the adjacent or adjoining residential property or streets
- Permitted Materials: Wood; Wrought Iron or Decorative Aluminum; masonry or stucco; chain link (in rear and side yards for residential only and in non-overlay commercial areas) and vinyl.

**NOTE REGARDING EASEMENTS:** Fences installed in easements are handled on a case-by-case basis. Installation of a fence in an easement may be acceptable under certain conditions. If City staff approves the proposed fence installation within an easement(s), the property owner must sign a waiver(attached) acknowledging that the City will not be responsible for repair or replacement should the fence need to be removed by the City of Newnan.

If a fence is installed in such a manner as to adversely affect stormwater drainage, the property owner will be responsible for making adjustments/modifications to the fence to correct any stormwater drainage issue(s). Fences installed within a regulatory floodplain cannot obstruct the flow of water and must be of an approved material or design that does not impact the flow of water or cause harm to nearby buildings.

The undersigned affirms that the information included in this application is correct and factual. The undersigned further agrees to comply with all requirements of the City of Newnan. The undersigned also acknowledges that they are responsible for contacting 811 to locate underground utilities and for scheduling the final inspection.

Applicant's Name (Please Print): \_\_\_\_\_

Applicant's Signature: \_\_\_\_\_

Planning & Zoning Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Engineering Department Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Check # \_\_\_\_\_ Cash \_\_\_\_\_

Credit Card

# \_\_\_\_\_

Type: \_\_\_\_\_ CVV \_\_\_\_\_

Name on Card: \_\_\_\_\_

\_\_\_\_\_

Expiration: \_\_\_\_/\_\_\_\_

# EASEMENT WAIVER

To Whom It May Concern,

I, \_\_\_\_\_, understand that  
(printed property owner's name)

should work or maintenance of any kind need to be performed within the easement(s) on my property, that the City of Newnan is not responsible for damages to or repair/replacement of my fence installed within this easement(s). I understand and agree that I will be solely responsible for the repair/replacement of my fence should it be removed by the City of Newnan.

\_\_\_\_\_  
Property Owner's Signature

\_\_\_\_\_  
Date